



Policy statement on provider access

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during Years 8 to 9 and two encounters for students in Year 10 to 11. For sixth form students, particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for students to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and students from the provider)
- answer questions from students.

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One encounter is defined as one meeting/session between students and one provider. We are committed to providing meaningful encounters to all students using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students.

Management of provider access requests

Procedure

A provider wishing to request access should contact Miss Keeling, Careers Leader.

Email: careers@tgs.kent.sch.uk

The school will make the rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Opportunities for access

The school offers the six provider encounters required by law (marked in bold text in the table at the end of this policy) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to students or their parents or carers.

Please speak to our Careers Leader about attending the Careers Fair or other opportunities to meet with our students and identify the most suitable opportunity for you.

Lead Reviewer: CFI with AKE

Link Policies:

Curriculum Policy

SEND Policy Complaints Policy

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	Autumn Term (Sept-Dec)	Spring Term (Jan-Apr)	Summer Term (Apr-Jul)
Year 8	<p>Overview of post 16 options for students and parents, to include: Sixth Form Options, Applied General Qualifications (e.g., BTECs), technical/vocational qualifications, apprenticeships, traineeships and supported internships</p> <p>Workshops on UniFrog - Providing information regarding all options</p>	<p>HSEE Day Careers focused session on a range of further and higher education options</p> <p>Group or 1 to 1 meetings with careers adviser</p>	<p>Opportunity for providers of technical education/ apprenticeships to include Further Education colleges and training providers</p>
Year 9	<p>Group or 1 to 1 meetings with careers adviser (CXK)</p> <p>HSEE Day Options and Careers Session run by Careers Advisor (CXK)</p>	<p>Opportunity for providers of technical education/ apprenticeships to include Further Education colleges and training providers</p> <p>KS4 Options information and guidance</p>	<p>Access to UniFrog – Providing information regarding all options</p>
Year 10	<p>Life Skills – work preparation sessions</p> <p>Access to UniFrog – Providing information regarding all options</p>	<p>Careers Fair – information about Employers, Apprenticeships and other Post 16 options</p>	<p>Group or 1 to 1 meetings with careers adviser</p> <p>Opportunity for providers of technical education/ apprenticeships to include Further Education colleges and training providers</p>

Year 11	<p>Students to attend Post 16 provider open evenings: opportunities to visit local Further Education and sixth form colleges and other training providers regarding Sixth Form options, Applied General, technical and vocational and apprenticeships.</p> <p>1 to 1 or group meetings with careers adviser</p> <p>Post 16 Guidance meetings</p>	<p>Careers Fair – information about Employers, Apprenticeships and other Post 16 options</p> <p>Opportunity for providers of technical education/ apprenticeships to include Further Education colleges and training providers</p> <p>Access to UniFrog – Providing information regarding all options</p>	<p>Confirmation of Post 16 education destinations for all students</p>
Year 12	<p>Visits from Higher Education providers including local Further Education colleges</p> <p>Access to UniFrog – Providing information regarding all options including applying to FE and HE</p>	<p>Group and 1 to 1 meeting with careers adviser regarding information for future education, training and employment options</p> <p>Opportunity for providers of technical education/ apprenticeships to include Further Education colleges and training providers</p> <p>Careers Fair – information about Employers, Apprenticeships and other Post 18 options</p>	<p>Students to attend Post 18 open days and opportunities to visit Universities, local Further Education and training providers.</p> <p>Post-18 Assembly – higher and degree apprenticeships</p> <p>Visiting Speakers regarding HE options</p>
Year 13	<p>Workshops – HE and higher apprenticeship applications</p> <p>Group and 1 to 1 meeting with careers adviser regarding information for future education, training and employment options</p> <p>Students to attend Post 18 open days and opportunities to visit Universities, local Further Education and training providers.</p>	<p>Opportunity for providers of technical education/ apprenticeships to include Further Education colleges and training providers</p> <p>Careers Fair – information about Employers, Apprenticeships and other Post 18 options</p>	<p>Confirmation of post 18 education destinations for all students</p>

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	Visiting Speakers regarding HE options		
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