

TONBRIDGE GRAMMAR SCHOOL PROFILE

Job Title:	Specialist Teacher for Specific Learning Needs
Line Managed by	SENCo
Pay and Conditions	0.4 fte Part-time: 2 days per week Permanent Salary: MPS - UPS depending on experience
Job Purpose <ul style="list-style-type: none">• To implement support for students with specific learning difficulties, liaising with students, staff and parents.	
Key Areas of Impact <ul style="list-style-type: none">• To inform SENCo of statutory and national initiatives for supporting students with Specific Learning Difficulties (SpLD)• To work with SENCo to establish SpLD support systems• To provide one-to-one and small group teaching for students with SpLD to improve literacy and study skills• To support the school with staff induction and CPD training to teaching staff about SpLD and how best to support students in the classroom• To advise and assist in the screening of Year 7 and Year 12 students to identify those with possible SpLD• To provide support for the assessment of students identified as a result of internal screening or as a result of referrals by teaching staff• To meet with students and their families following assessments to discuss results and to provide support and strategies• To liaise with and advise subject staff who teach individual students with SpLD as required• To provide support for assessments required for public examination concessions, and the completion of evidence required by examination boards• To advise the school on new developments in Examinations Regulations	
Knowledge & Skills: <ul style="list-style-type: none">• Knowledge of strategies for supporting students with SpLD• External agencies and support services (Desirable)• The IB Middle Years Profile (Desirable)• The IB Diploma Programme (Desirable)• The IB learner profile (Desirable)	

Additional Duties:

- To play a full part in the life of the school community, to support the school ethos and to encourage students to follow this example.
- To actively promote school policies.
- To continue personal development as agreed.
- To actively engage in the staff review and development process.

Personal Qualities:

- Proven ability to relate well to young people
- Discretion and integrity
- Adaptability and initiative
- Ability to work as part of a team and collaborate with others
- Good interpersonal skills
- Ability to work to deadlines and anticipate and pre-plan workloads
- Ability to be accurate and methodical

Technical Skill Requirements:

- Qualified Teacher Status
- Assessments for Exam Access
- ICT literate
- Knowledge of SIMS education administration software (desirable)

Please note all of the above qualities and skills are deemed essential to the post unless otherwise indicated.

Additional Notes

Whilst every effort has been made to outline the main responsibilities of the post each individual task undertaken may not be identified.

Employees are expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job profile.

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

This job profile is current at the date shown but in consultation with you may be changed by the Head Teacher to reflect or anticipate changes in the job commensurate with the grade and job title.