

**Cover Supervisor (Daily Cover)**

**37 hours per week, based on 39 weeks of term time including 10 Academy days**

**Term time only**

**Salary: £18,318 to £19,554 fte per annum depending on experience (£15,668 to £16,724 actual)**

We are currently looking for a Cover Supervisor to join our team at Tonbridge Grammar School. The main purpose of this role is to manage daily cover and support the learning of students in a supervisory capacity in place of teaching staff. The post holder may also work with individuals and small groups of students, invigilate examinations, undertake supervisory duties, provide administrative support for subject teams and carry out any other reasonable duties at the request of the line manager.

**Please send completed application forms to [personnel@tgs.kent.sch.uk](mailto:personnel@tgs.kent.sch.uk)**

**Closing date: Midday Wednesday 13<sup>th</sup> July 2022**

Tonbridge Grammar School is committed to safeguarding and promoting the welfare of children. This post is subject to an enhanced DBS check. We reserve the right to interview before the closing date.