



Mental Health Co-ordinator (maternity cover)

Part-time, 2 days per week (Thursday and Friday)

Term-time only

Salary: £10,670 - £11,769 pro rata (£30,771 - £33,939 FTE)

Local Government Pension Scheme – 22.5% employer contribution

Required from September 2025

We are seeking to recruit a Mental Health Co-ordinator (maternity cover) to join our experienced and dedicated Wellbeing Team. This successful candidate will have experience of working in mental health services or school pastoral support.

Join our friendly Wellbeing Team

The postholder will join a dedicated team which includes Student Support Co-ordinators, School Nurse, SENCo, Safeguarding Officer and Designated Safeguarding Leads. This is a pivotal role in co-ordinating the monitoring and intervention strategies relating to student mental health needs. The team aims to create a positive environment where interventions to support individual mental health issues and emotional wellbeing are timely and appropriate.

Tonbridge Grammar School; a high performing state grammar school in Kent

Educating girls aged 11 to 16 years with a co-ed sixth form, TGS regularly features in listings of the top ranked schools in the South East and the UK. In our most recent Ofsted inspection in 2024, inspectors judged that Tonbridge Grammar School maintained the standards identified in their 2019 inspection; 'outstanding for overall effectiveness'. We have a vibrant enrichment programme and wellbeing is at the heart of everything we do. There is a real sense of community with staff, students and parents/carers working together.

A community where everyone is valued and supported to success

As a provider of employment and education, we value the diversity of our staff and students and constantly work to remove any barriers to progress and believe in fulfilling the Public Sector Equality Duty (PSED) outlined in The Equality Act 2010.

Staff wellbeing

We are committed to staff wellbeing and offer:

- Local Government Pension Scheme – 22.5% employer contribution
- Free use of our Fitness suite
- Staff wellbeing package including winter flu jabs
- Ample parking/electric car charging
- Cycle to work scheme
- Active staff community and social events

Professional Development

The School is committed to supporting your professional development and relevant training will be provided.

How to apply

Please send your completed application form to: personnel@tgs.kent.sch.uk CVs will not be accepted.

Closing date for applications: Midday Friday 4 July 2025 Interviews: Wednesday 9 July 2025

Tonbridge Grammar School is committed to safeguarding and promoting the welfare of children. Please be aware that schools are also required to undertake online recruitment checks on shortlisted candidates under changes to Keeping Children Safe in Education legislation. This post is subject to an enhanced DBS check. We reserve the right to interview before the closing date.