Tonbridge Grammar School

Deakin Leas, Tonbridge, Kent TN9 2JR
Tel: 01732 365125 office@tgs.kent.sch.uk

Dear Neighbour,

Please accept our sincere apologies for the disruption we know many of our neighbours experienced in the roads surrounding the School on the evening of Wednesday 4 November, during our Sixth Form Open Event.

As we are located in a residential area, we are acutely aware of our responsibilities when organising events here at the School. We consider ourselves part of the local community and our team works hard to minimise the impact of events on our neighbours. We take into account other local activities which may be taking place and the proposed timings of events to try and minimise the impact on our neighbours. We also always ensure that visitors receive clear information about travel and parking arrangements prior to attending.

On this occasion guests received clear information:

- at the time of booking
- in an event confirmation email
- in a subsequent email the day prior to the event.

The messaging sent was as follows:

- Parking is not available on site and restrictions apply in neighbouring roads.
- Access to the school site will be pedestrian only, although blue badge holders should contact office@tgs.kent.sch.uk
- Please park in Tonbridge town centre car parks and make your way to and from the School on foot - please allow 15-20 minutes to walk to the school site.
- Please do not attempt to use or park in roads neighbouring the School.

It is both disappointing and frustrating for us, that despite these measures, traffic issues were experienced by residents. Please be assured that we will review arrangements for future events to try and ensure that this level of disruption is avoided.

We have updated the functionality of our School Calendar to allow our neighbours to see when we are hosting events that we anticipate will generate more traffic than usual. Please visit https://www.tgs.kent.sch.uk/schoolcalendar and select the 'Residents' category which will display these events.

Yours sincerely,

Mr J Kenynon
Facilities and Estates Manager