

Tonbridge Grammar School

Deakin Leas, Tonbridge, Kent TN9 2JR
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Dear Student

If you wish to query your IB results you may apply for an 'Enquiry Upon Results' (EUR). These are available for all subjects, including Extended Essays and TOK.

An EUR may result in an increase in grade, a decrease in grade, or no change to grade.

If you wish to request an EUR for any subject, you must inform Mrs O'Donnell by completing the online request form under Examination Support on the School Portal before **Wednesday 14th July 2021** including the fee for each Enquiry, £72.95 for each subject (this includes the ParentPay fee). Please note: **full payment must be received on ParentPay before any EUR request will be processed.** EUR outcomes will be made available to you by e-mail so it is imperative that you provide a valid (non-school) e-mail address at the time of making the request. The IBO estimates a turnaround of 18 days for remarks.

If the remark results in an increase in grade there will be no charge and you will be issued a refund through ParentPay, if the grade decreases or remains the same no refund will be issued.

Re-sits are available for the IB Diploma: you may re-sit any of your subjects in November 2021 or May 2022 (all externally marked papers, plus the option to carry forward/resubmit IA), but approval may be required from the Diploma Coordinator/IBO for syllabus changes. Your remaining subject marks will be carried forward from May 2021. If you are successful in your re-sit for that subject your total Diploma grade will be amended. If you wish to re-sit any subject, you must inform the School by completing the online registration form under Examination Support on the School Portal including the re-sit fees: £70 per subject for November 2021, increasing to £74 per subject in May 2022. There will be administration and invigilation charges incurred for a November re-sit as this is not a normal exam season run by the School. Please contact Mrs. O'Donnell for specific details pertaining to this. Results for re-sits taken in November 2021 will be available on the 6th January 2022 and those taken in May 2022 available on the 6th July 2022.

Please do not hesitate to contact me if you have any queries relating to external exams.

Yours sincerely



Mrs. R O'Donnell

IB Diploma Examinations Officer



www.tgs.kent.sch.uk

Head Teacher: Rosemary Joyce BA, MA

